



## Admissions and Study Process

Student application process, learning process, graduation ceremony, etc.

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### STAGE 1:

A prospective student **submits Application Form** with all relevant supporting documents at our GCL International Study Campus:

Following scanned documents should be attached with Application:

- ✓ Application Form (must be completed as instructed)
- ✓ Photo ID (scanned photo/ Passport copy)
- ✓ All Academic Certificates & Transcripts (with Level 4-8, where applicable)
- ✓ Curriculum Vitae and Statement of Purpose (if applicable)
- ✓ English Language Testing Documents (if applicable)

Note: Please attach clearly readable & printable resolution version of all documents.

### STAGE 2:

1. Our admission staffs **evaluate** eligibility and process registration if applicant meets required criteria.
2. An **offer letter** should be sent to the applicant in 48-72 hours via email.
3. Upon acceptance of the offer an **invoice** will be issued to the student.
4. Student makes **payment** and receives confirmation of enrolment.
5. Student receives welcome email and **login** information of Learning Platform to start accessing study materials at the time intake begins.
6. Student follows **class** lectures, notes, case studies and interacts lecturers.
7. Student uses **resources**: e-Library, community, message centre, guides & tips to prepare all compulsory course modules assignment and submits in due time.
8. Student receives **result** on each module (resit if required).
9. Student receives final **Transcript & Certificate** from the relevant awarding body/ university upon the course completion.
10. Student attends the **graduation ceremony** event to receive an internationally recognised British qualification award.

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#### OUR NOMINATED ACCESS POINTS WORLDWIDE:

Australia, Bahrain, Bangladesh, Brazil, Belgium, Brunei, Cameroon, Canada, China, Congo, Croatia, Cyprus, Czech Republic, Egypt, Estonia, Ethiopia, Finland, France, Georgia, Germany, Ghana, Hong Kong, Hungary, India, Indonesia, Iraq, Iran, Ireland, Italy, Japan, Kenya, Kuwait, Latvia, Lithuania, Madagascar, Malaysia, Maldives, Malta, Mauritius, Moldova, Morocco, Nepal, Netherlands, New Zealand, Nigeria, Oman, Pakistan, Philippine, Portugal, Qatar, Romania, Saudi Arabia, Singapore, Somalia, South Africa, South Korea, Spain, Sri Lanka, Sudan, Sweden, Switzerland, Taiwan, Tanzania, Thailand, Turkey, Uganda, Ukraine, UAE, UK, USA, Uzbekistan, Vietnam, Zambia.

